

City of Blytheville

Public Works Committee

August 12, 2019

Meeting Minutes

Committee Members:

- Councilman Jones
- Councilman Mayberry
- Councilman Perrin (C)

Others In Attendance:

- Councilwoman Brothers

Minutes:

- I. Report from Director Mark Key
 - a. Expecting new excavator delivery by Monday, August 19.
 - b. The new 40-yard boxes should be arriving next week as well
 - c. Finished 19 work orders for the Code Enforcement Dept.
 - d. Road work on Highland and Ruddle will begin in late August.
 - e. Still interviewing for 2 new employees whose sole jobs will be house demolition
 - f. New street sweeper needed, request will come from Finance/Mayor
 - g. Director Key asked for \$30,000 in funding for the maintenance in the Street Dept. due to unforeseen maintenance repair costs of equipment. **(A motion was made by Councilman Jones to send this request to Finance, 2nd by Councilman Mayberry.)**

- II. Project Updates
 - a. Street repair on Ruddle and Highland – started this week on necessary manhole repairs prior to project

 - b. Replacing airport lights – PW has replaced and installed 22 lights.

 - c. Elm St Repair – still taking estimates

 - d. Continued consideration of fencing at Westminster – “city can’t do fencing on private property. We’d only be able to block the streets.”

- III. Items for the Committee
 - a. Breakdown of \$30k for demolition – no update

 - b. Ordinance requiring City Government Organizational Chart and job descriptions posted online
 - i. Councilman Perrin noted that he’d spoken with AML and they recommended implementing the resolutions and encourage municipalities to have ADA compliant job descriptions for all employees.

No remarks or questions outstanding, the meeting adjourned. Next month’s meeting will be Monday, September 9th at 4:00pm.